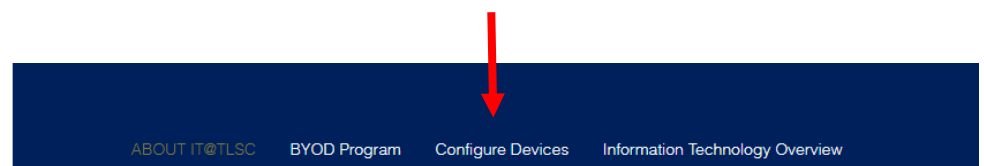


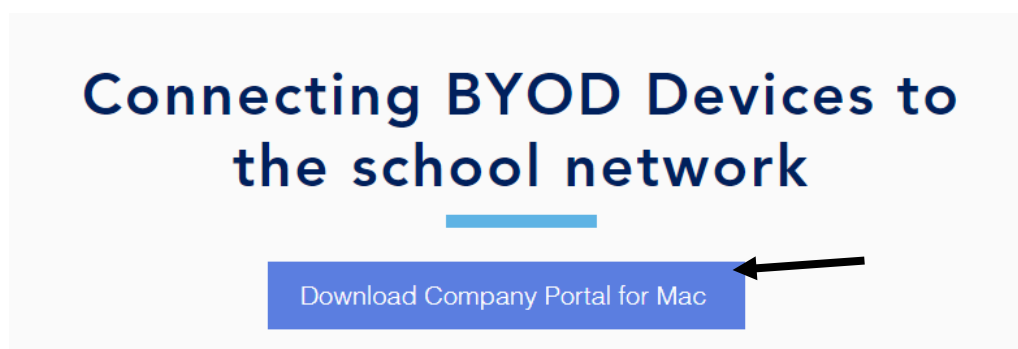
Taylors Lakes Secondary College

BYOD Setup guide for MacOS

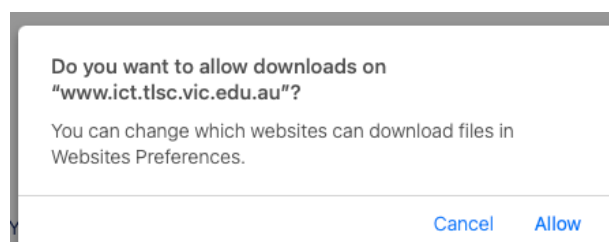
1. Go to the school's ICT website <https://ict.tlsc.vic.edu.au>
2. Select the 'Configure Devices' tab



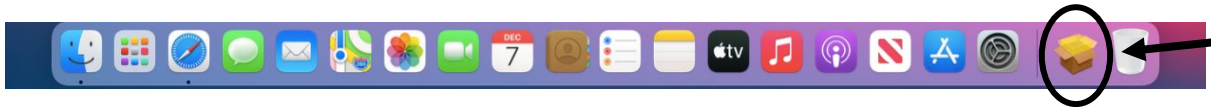
3. Click 'Download Company Portal for Mac'



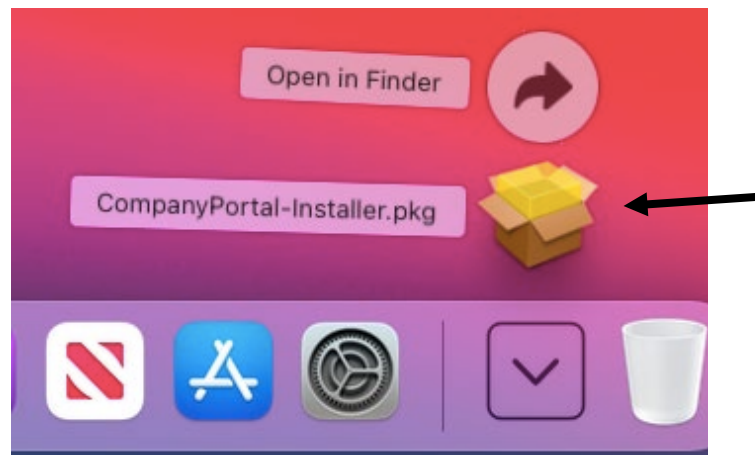
4. If prompted, click 'Allow'



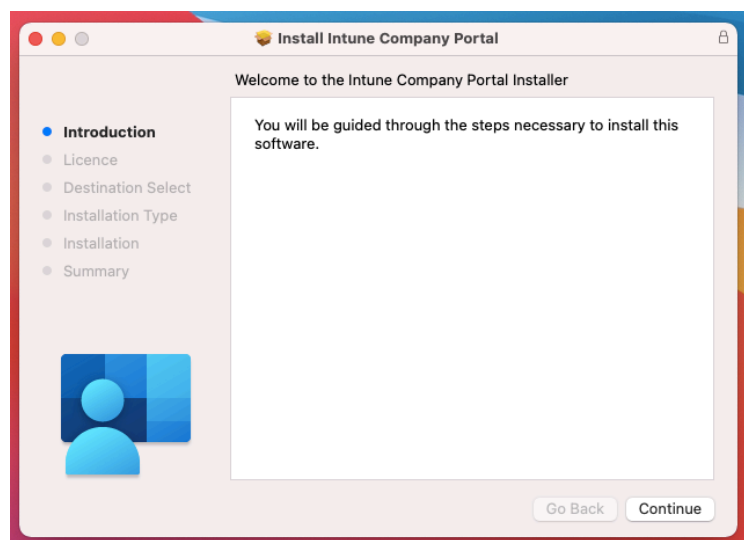
5. Click the 'Download' icon on the Dock



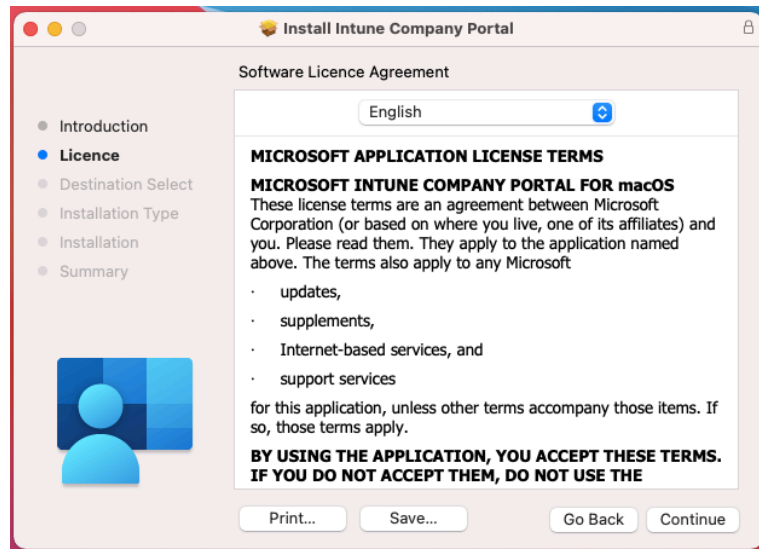
6. Click 'CompanyPortal-Install.pkg'



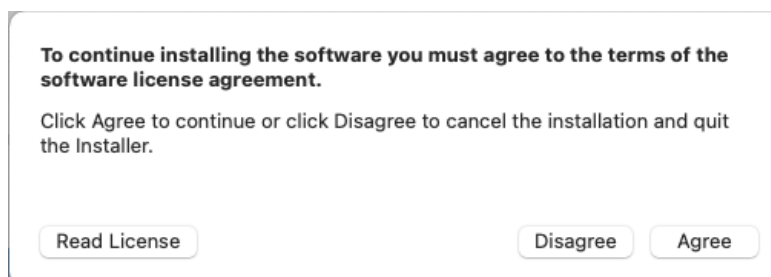
7. Click Continue



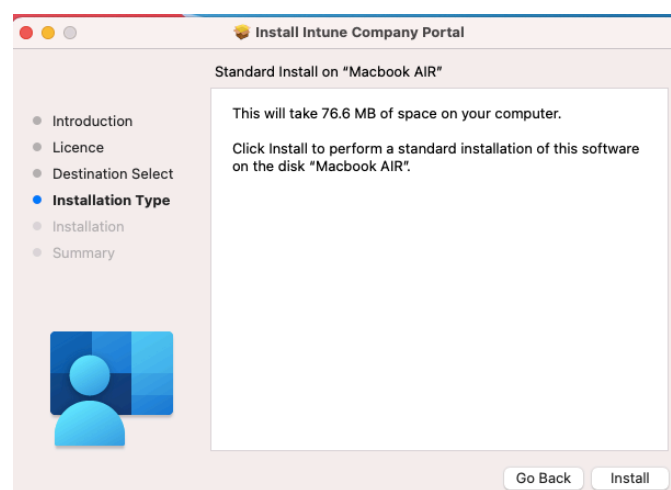
8. Click Continue



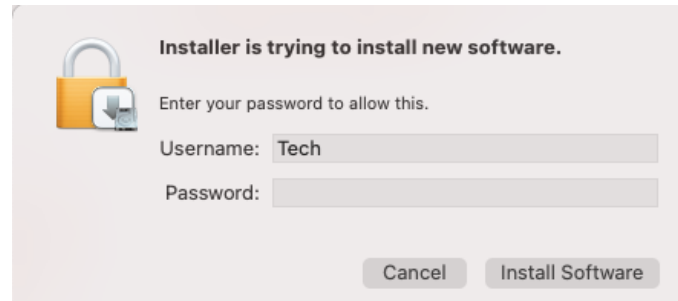
9. Click 'Agree'



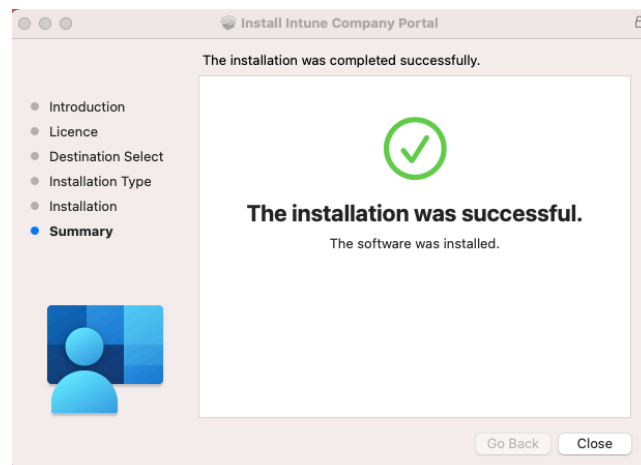
10. Click 'Install'



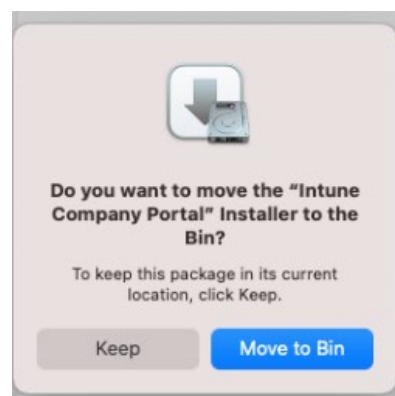
11. Enter your laptop password, then click 'Install Software'



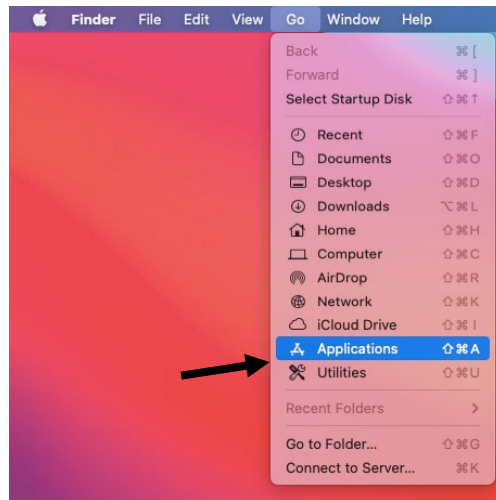
12. Once installed, click 'Close'



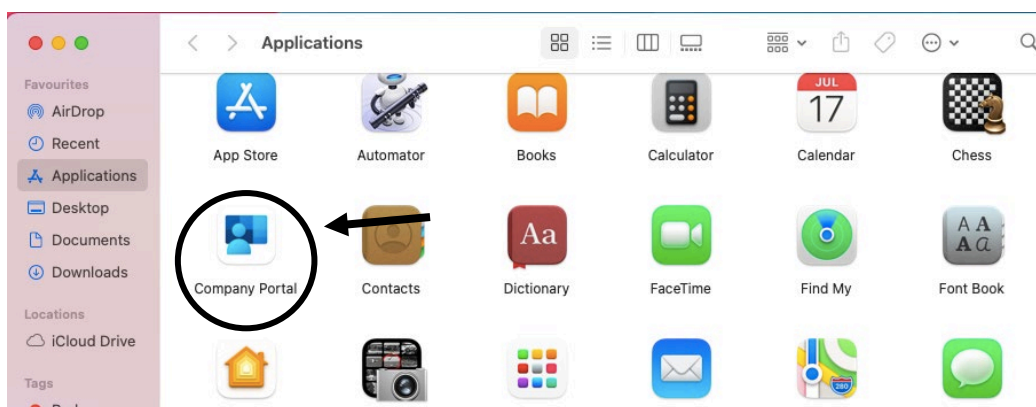
13. Click 'Move to Bin'



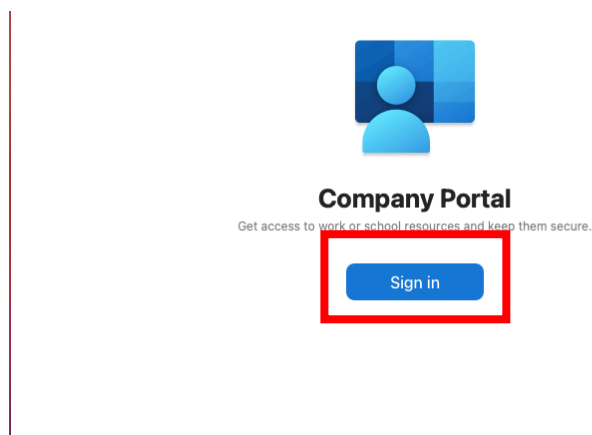
14. Click 'Go' on the top-bar, then select 'Applications'



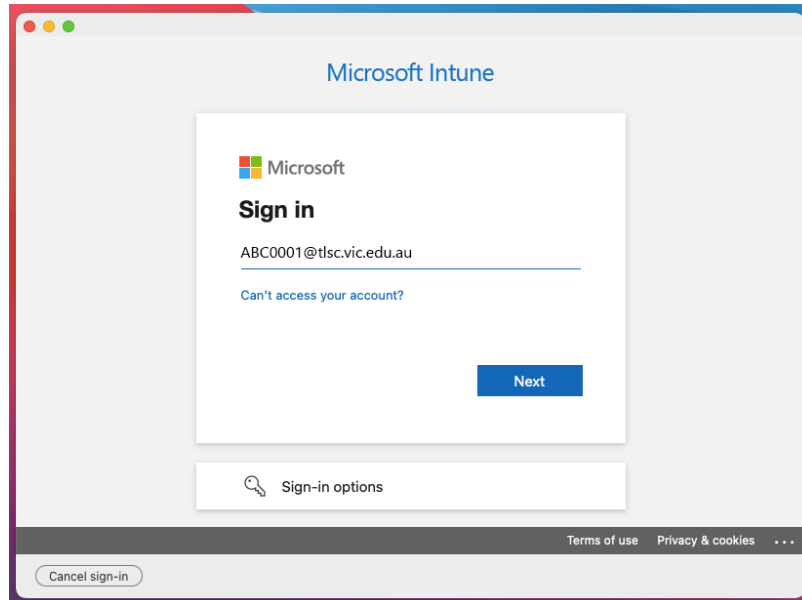
15. Open 'Company Portal'



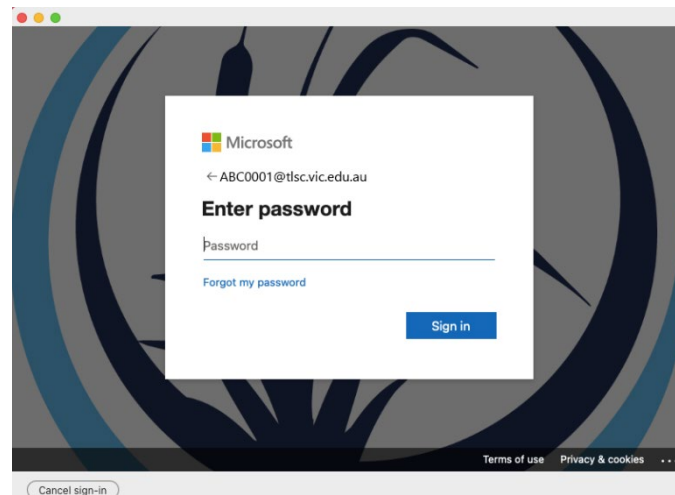
16. On the Company Portal app, click 'Sign in'



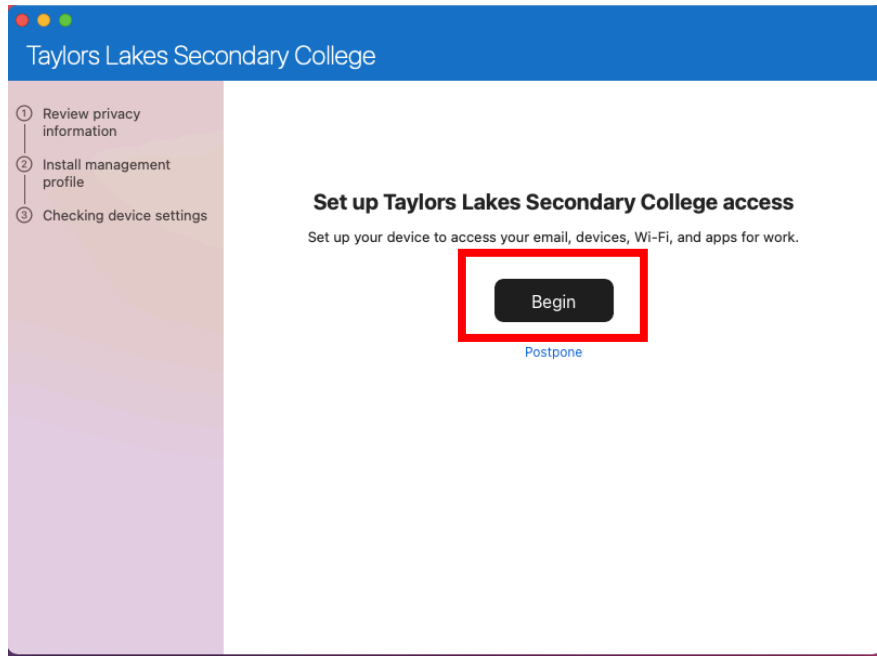
17. Enter your student email, then click 'Next'



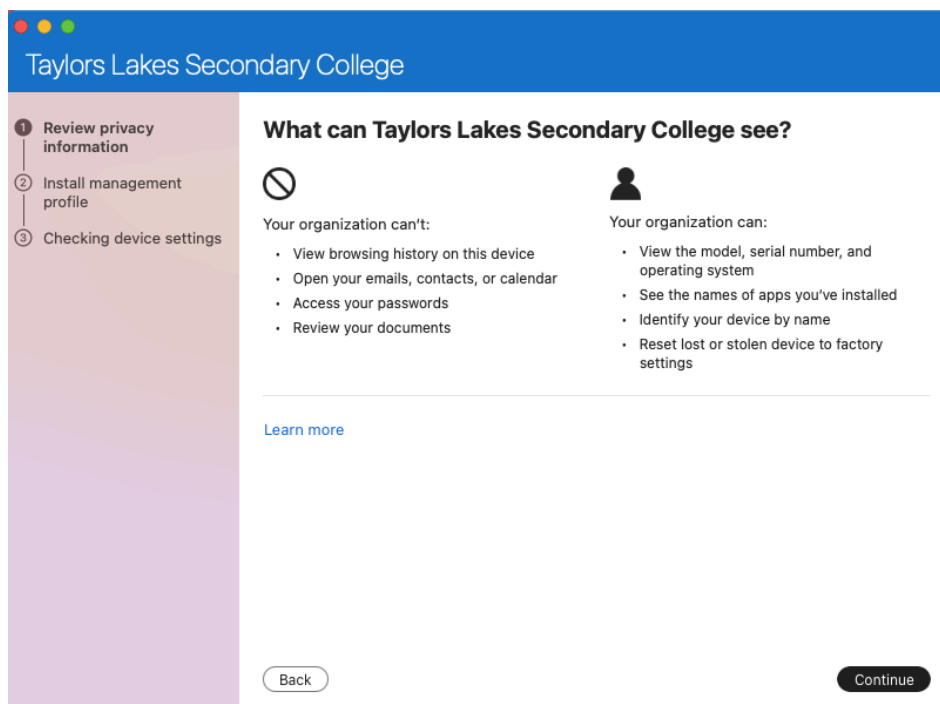
18. Enter your student password, then click 'Sign in'



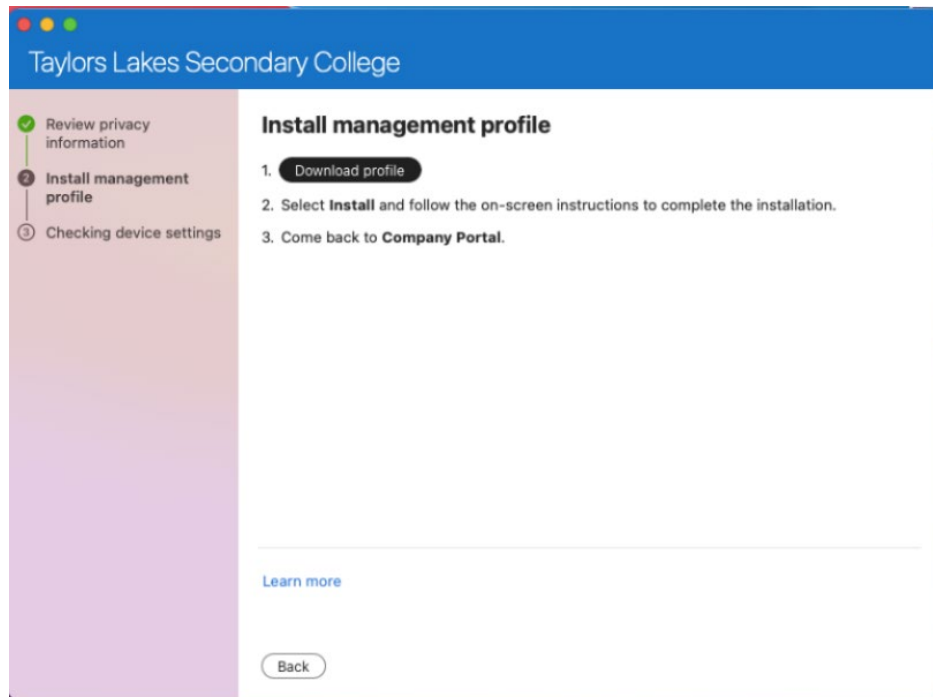
19. Once signed in, click 'Begin'



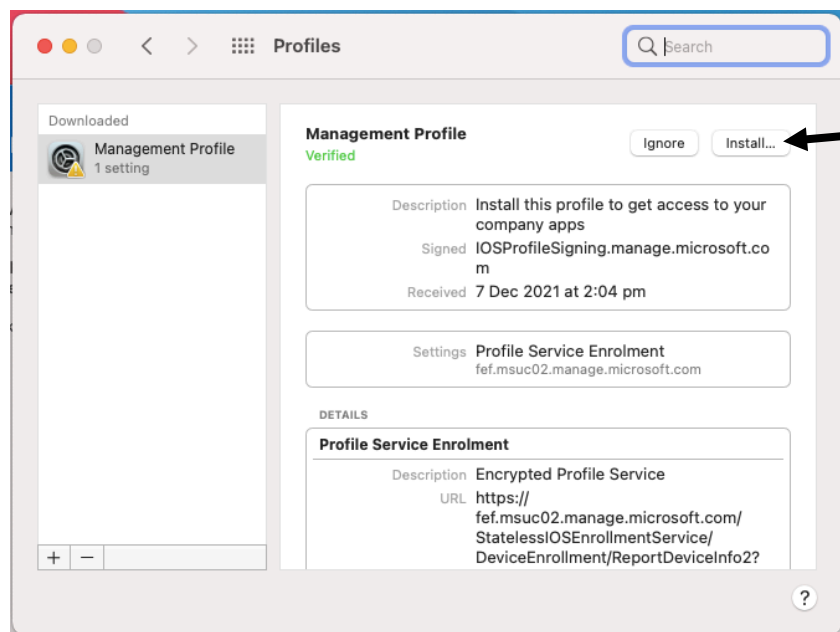
20. Click 'Continue'



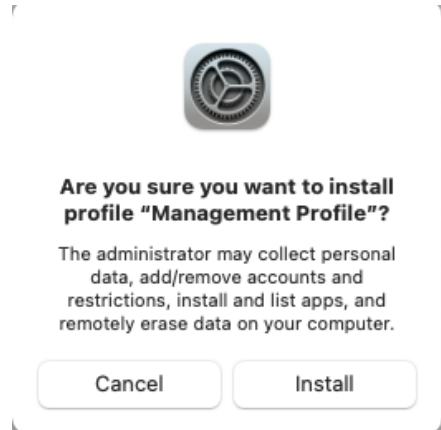
21. Click 'Download Profile'



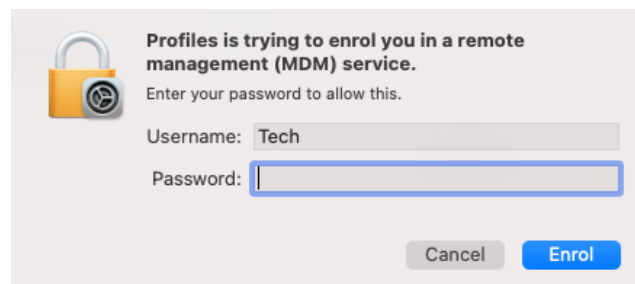
22. On the top-right, click 'Install'



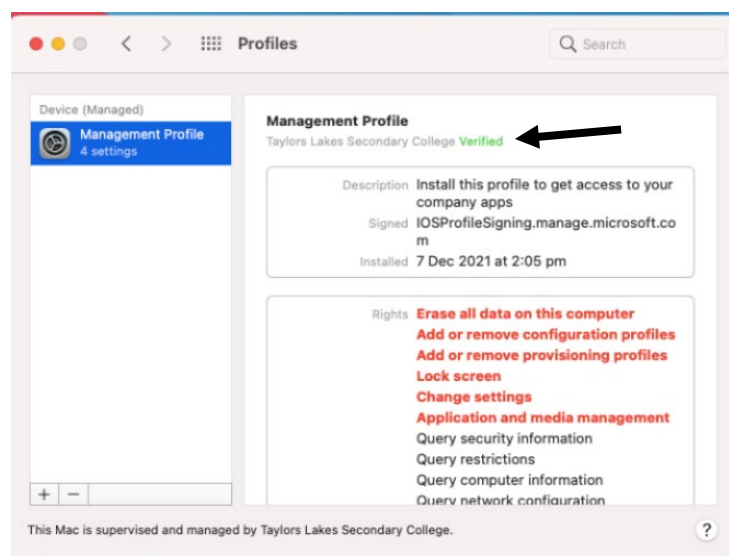
23. Click 'Install'



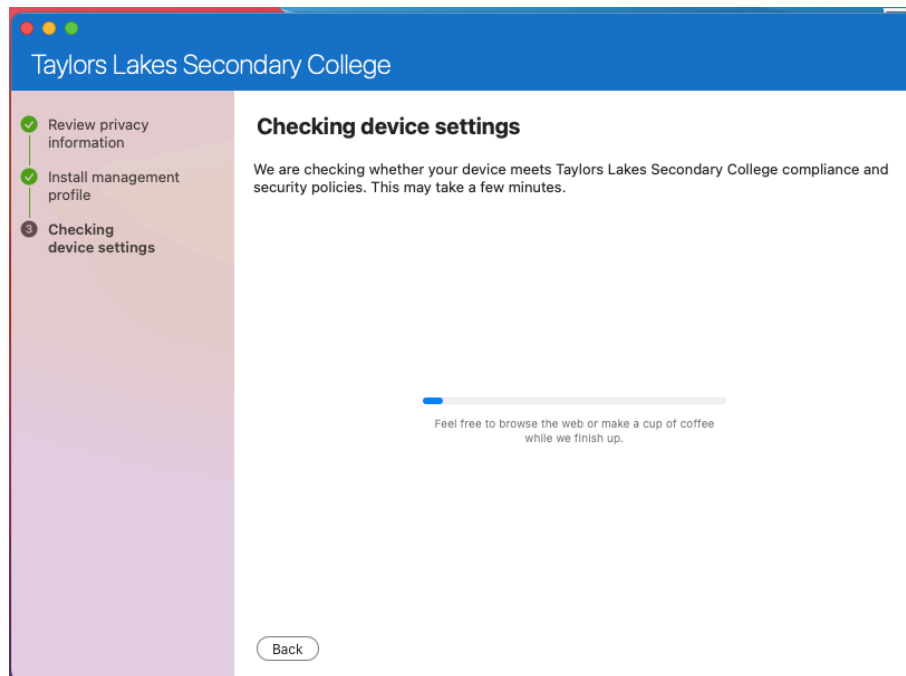
24. Enter your laptop password, then click 'Enrol'



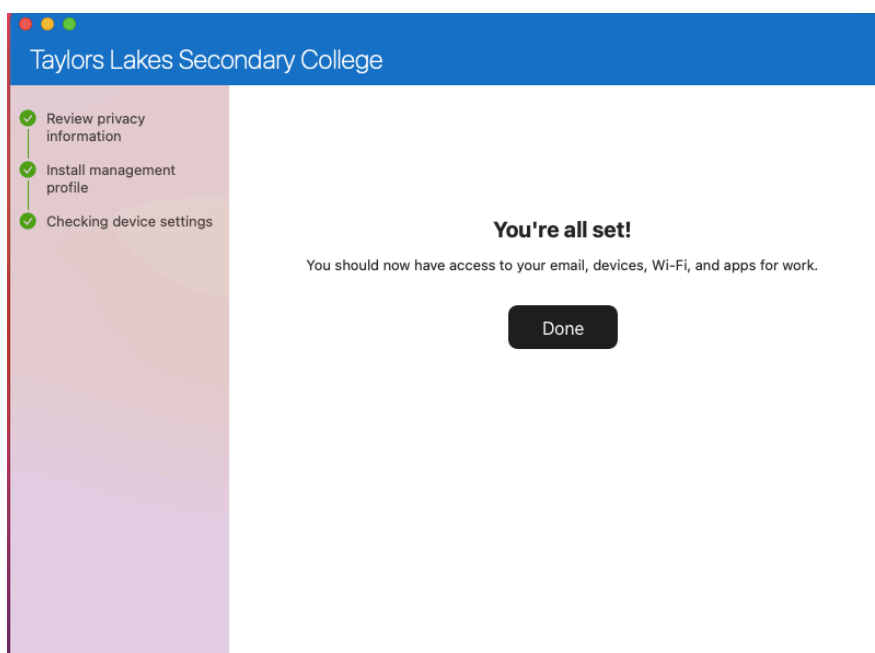
25. The profile will now be verified, ensure you see the green 'Verified' text



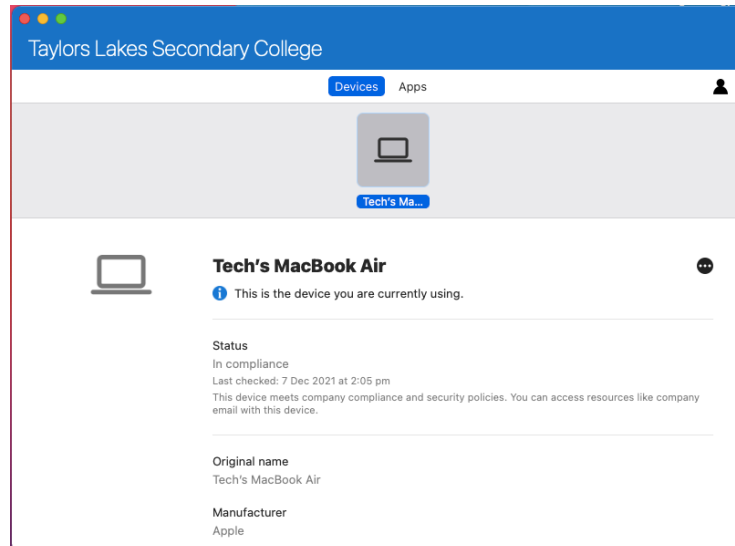
26. Go back to the Company Portal app, it will now begin to sync, please wait



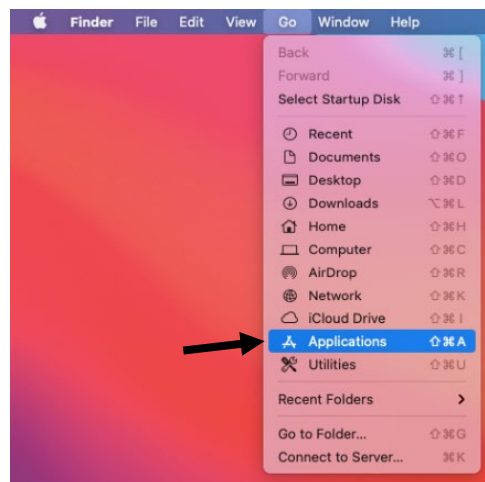
27. Click 'Done'



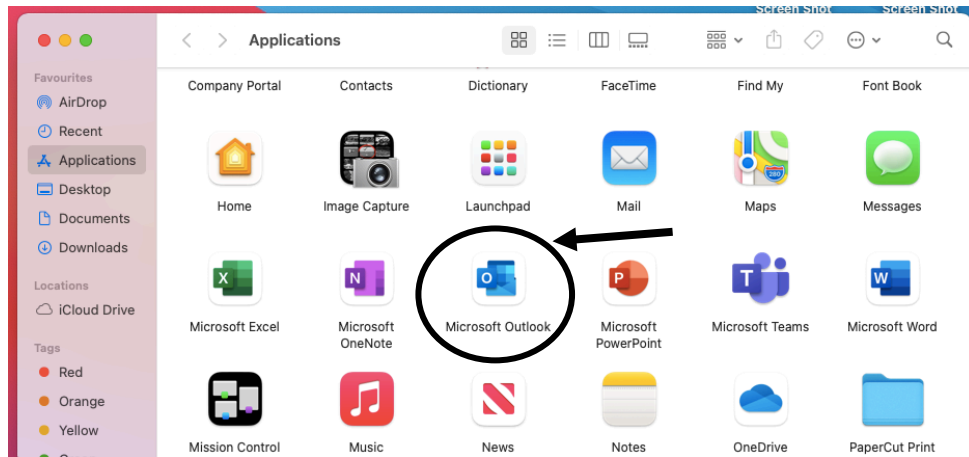
28. Please leave your laptop on and running for 30 minutes, while the school software is being downloaded.



29. Click 'Go' then click 'Applications'



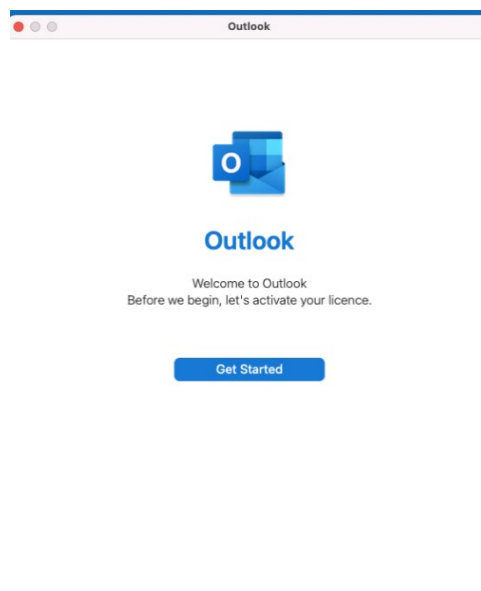
30. Open Microsoft Outlook



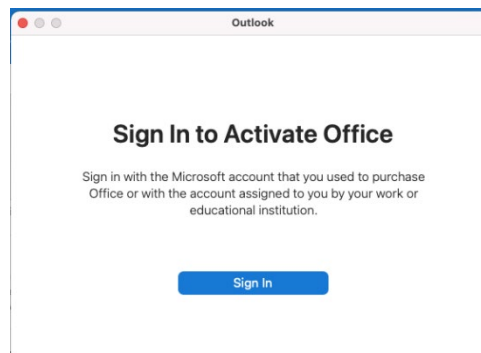
- If you do not see this yet, please continue to wait (up to another 30 minutes) while it downloads in the background
- If you're still unable to find it, please download it manually using the school's ICT website:

<https://www.ict.tlsc.vic.edu.au/copy-of-install-office365-pc>

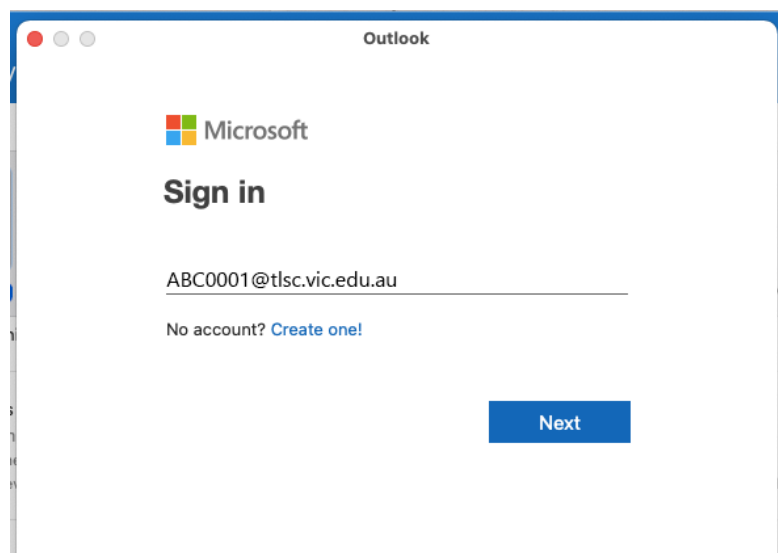
31. Open Outlook, then click 'Get Started'



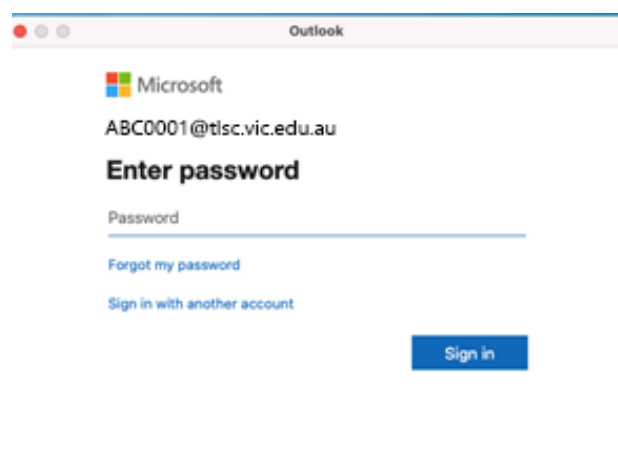
32. Click 'Sign in'



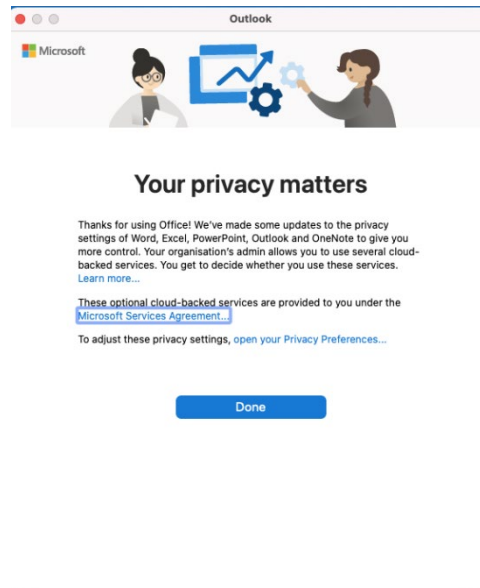
33. Enter your student email, then click 'Next'



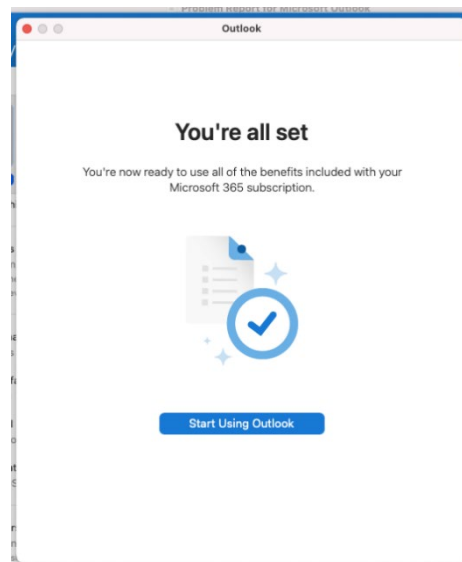
34. Enter your student password, then click 'Sign In'



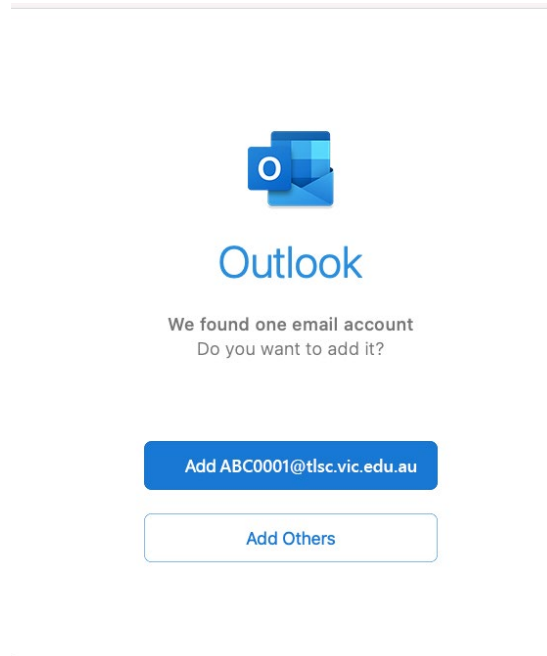
35. Click 'Done'



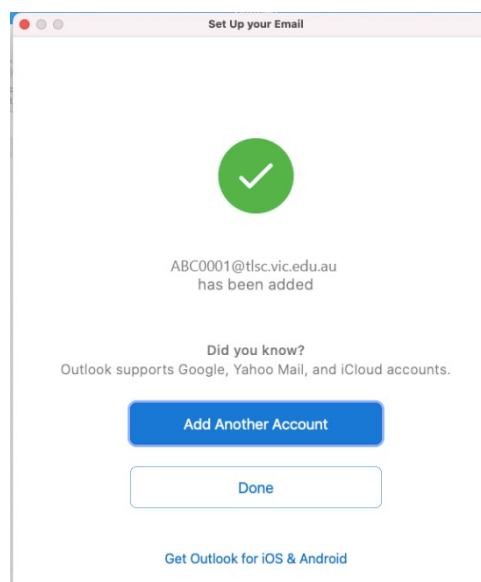
36. Click 'Start using Outlook'



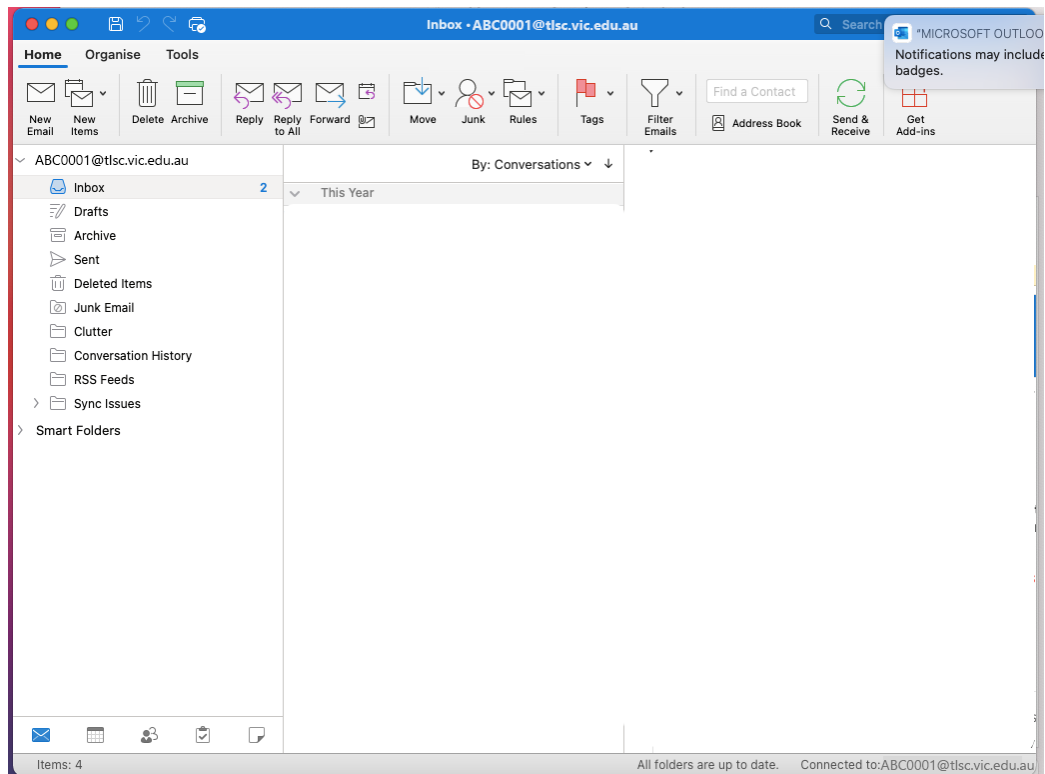
37. Click 'Add'



38. Click 'Done'



39. Your email is now setup, you may now close Outlook



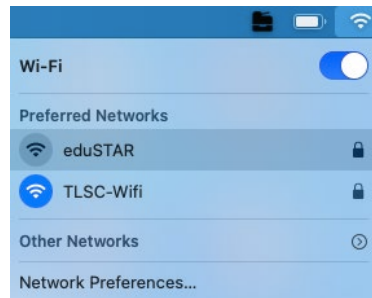
You have now completed the device setup guide from home. Please fill out this quick survey to let I.T. know you have completed the guide, and to report any issues you have experienced.

<https://forms.office.com/r/t8igKfYhFx>

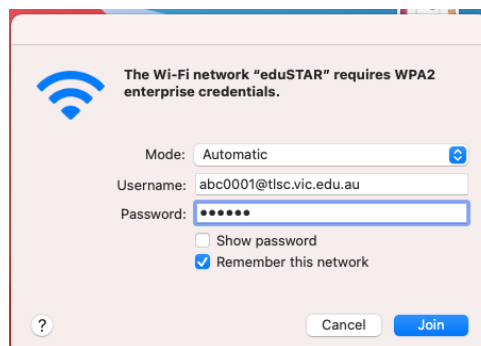
The remaining steps must be completed onsite at the college

- Please ensure you have your student email and password with you on the first day back to complete the below instructions. This is very important.
- You will receive assistance to complete the below instructions during orientation session.

40. Click on the Wifi icon on the top-right, then select 'eduSTAR'



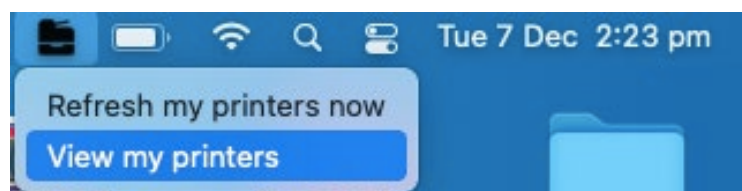
41. Enter your student email and password, then click 'Join'



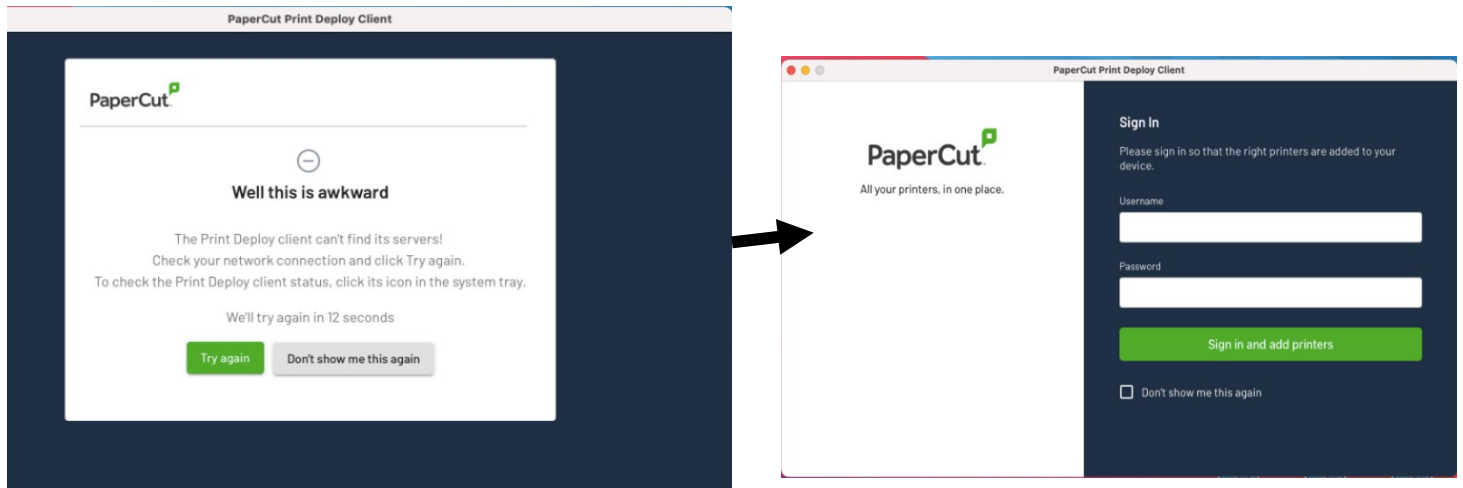
42. Click the printer icon on the top-bar



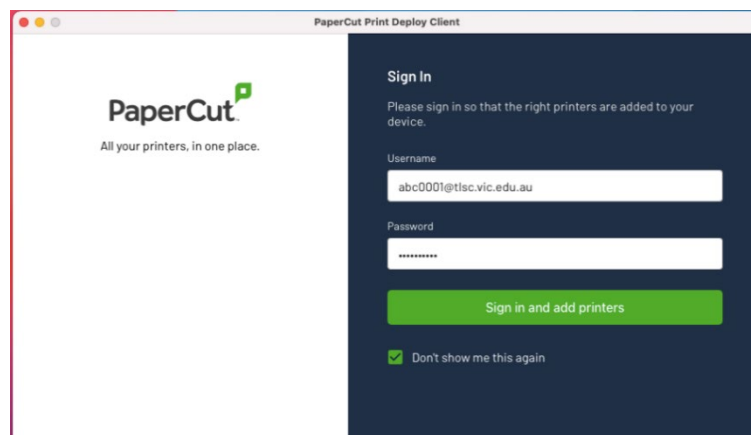
43. Click 'View my printers'



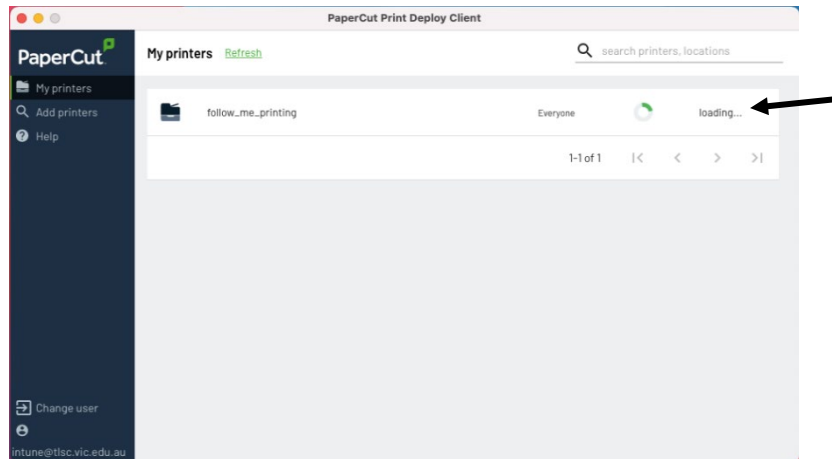
44. You may receive an error message, click 'Try Again' until you're prompted to login



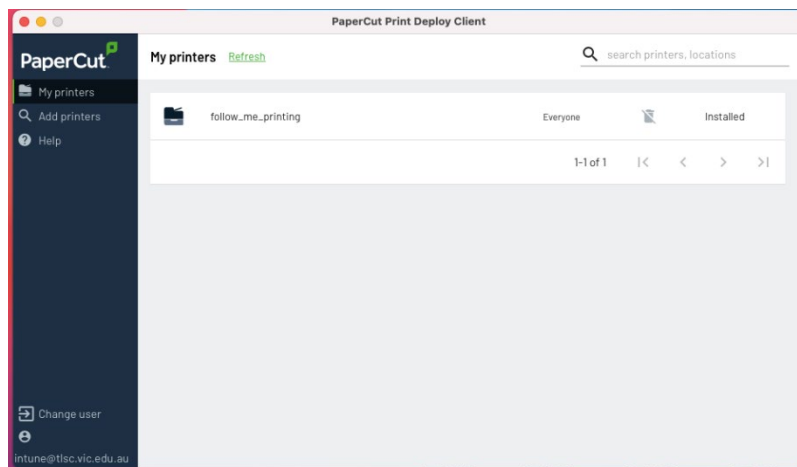
45. Enter your student email and password, tick 'Don't show me this again', then click 'Sign in and add Printers'.



46. Please wait while the school printer is being installed



47. Your printer has now been installed



Your MacOS device is now setup for school use.