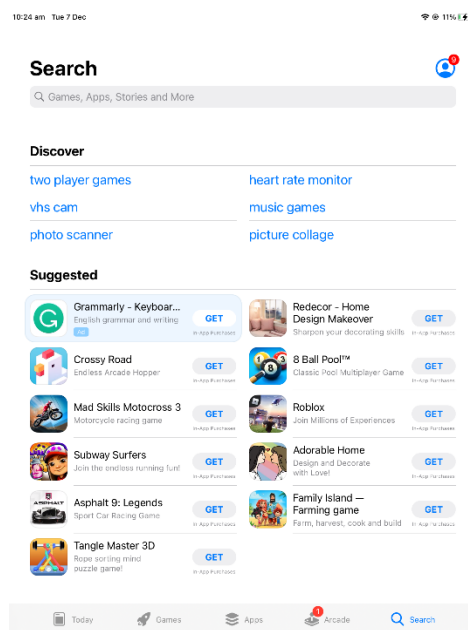


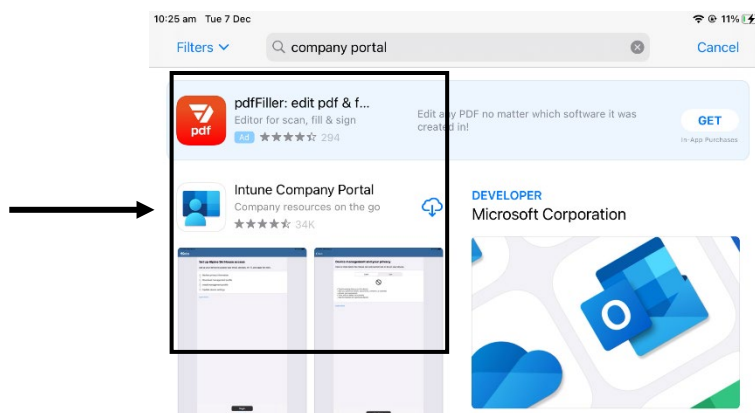
# Taylors Lakes Secondary College

## BYOD iPad Setup

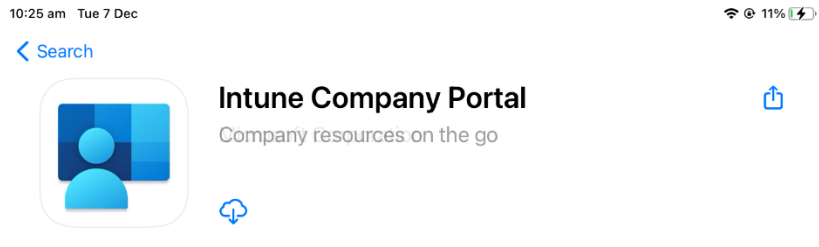
### 1. Open the App Store



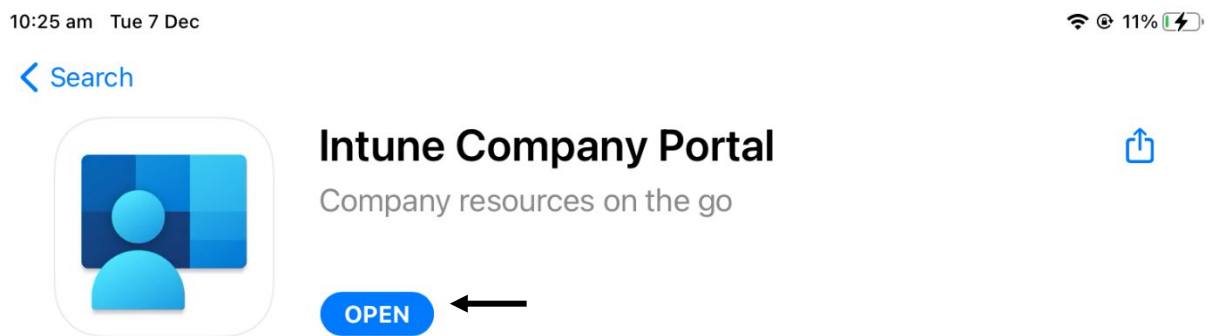
### 2. Search for 'Company Portal', then select 'Intune Company Portal'



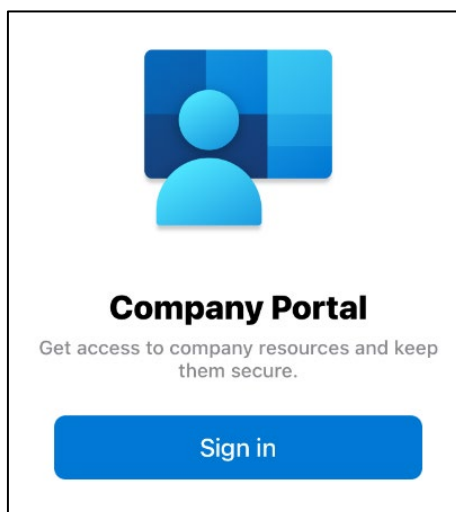
3. Click the cloud icon to download the Company Portal app



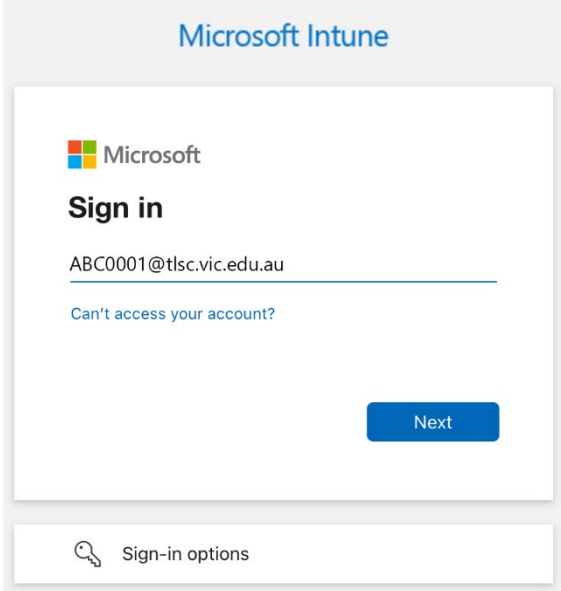
4. Once installed, tap Open



5. Tap 'Sign In'



6. Enter your student email, then click 'Next'



Microsoft Intune

Microsoft

**Sign in**

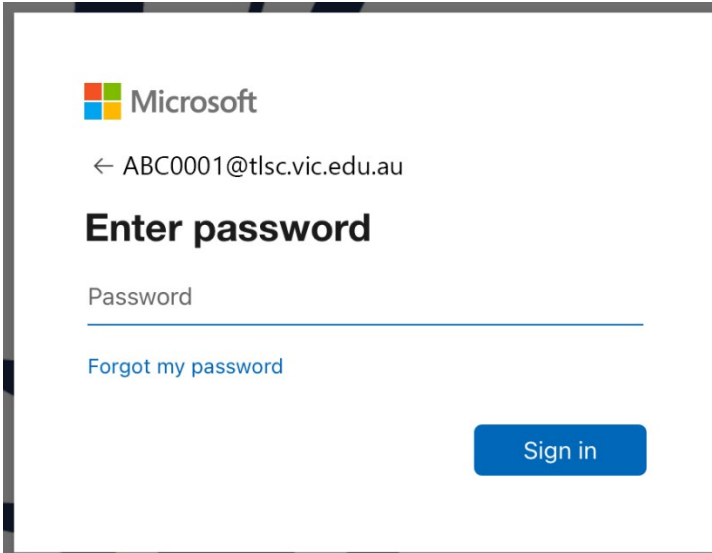
ABC0001@tlsc.vic.edu.au

[Can't access your account?](#)

Next

[Sign-in options](#)

7. Enter your student password, then tap 'Sign in'



Microsoft

← ABC0001@tlsc.vic.edu.au

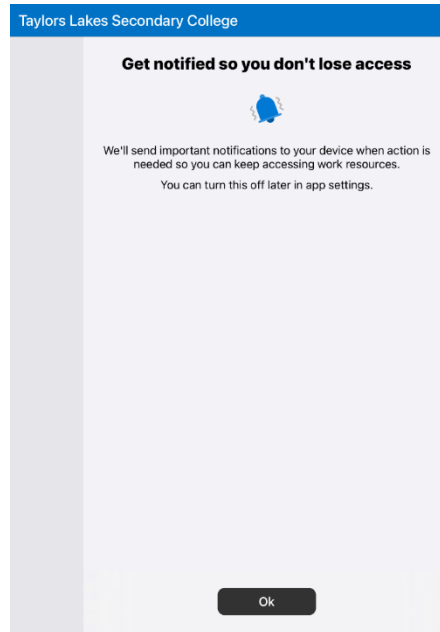
**Enter password**

Password

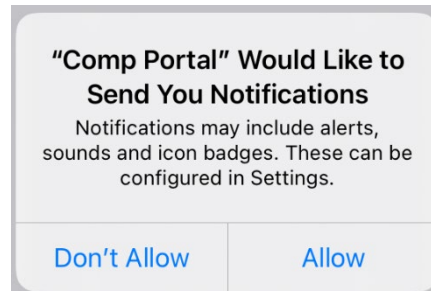
[Forgot my password](#)

Sign in

## 8. Tap 'Ok'

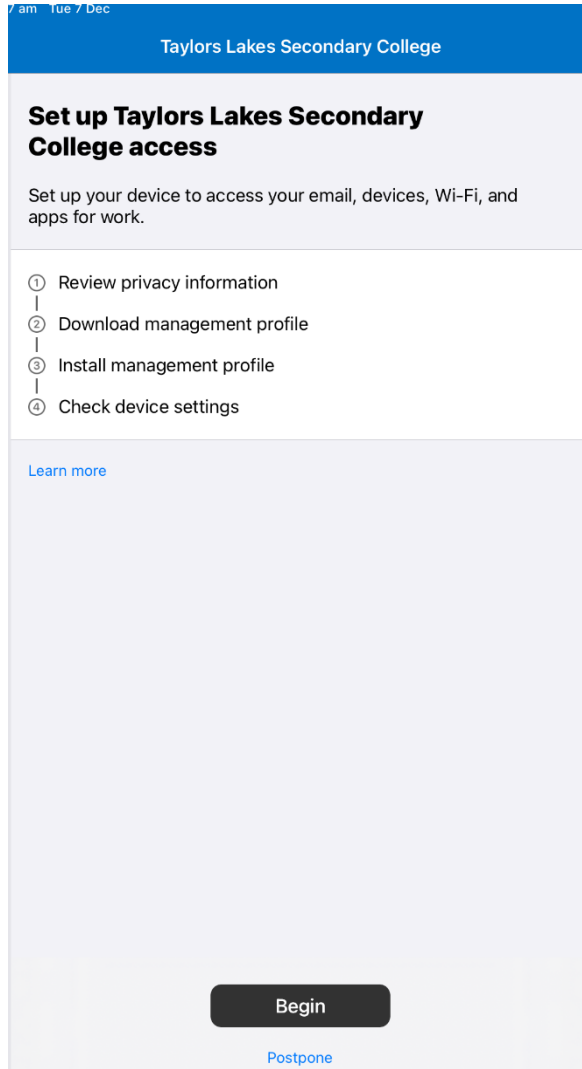


If prompted, select 'Allow' for notifications

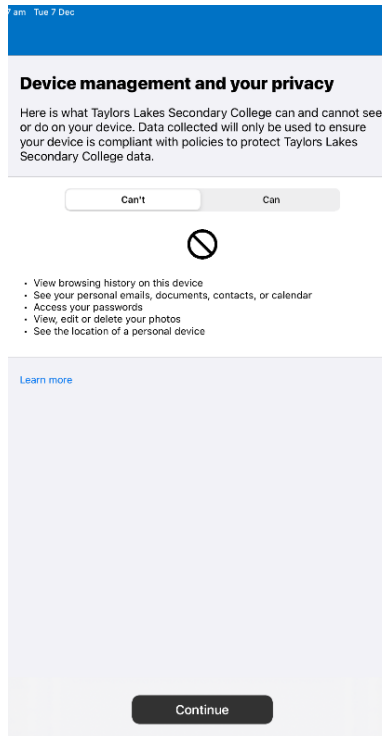




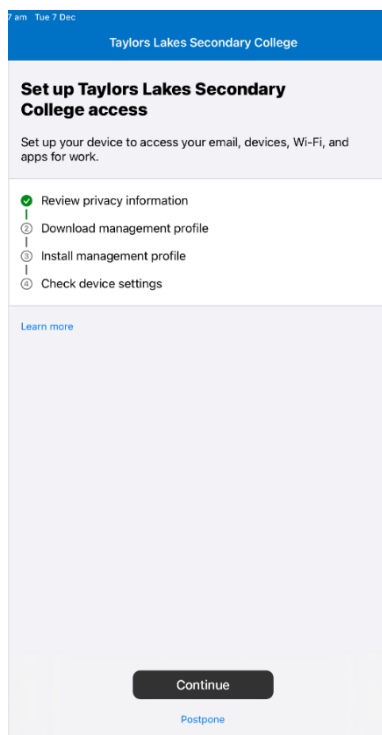
## 9. Tap 'Begin'



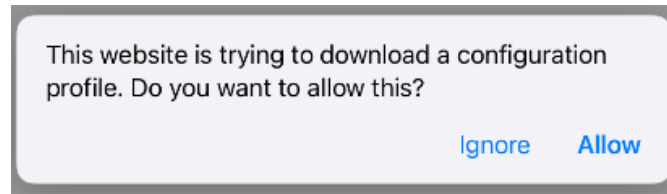
## 10. Tap 'Continue'



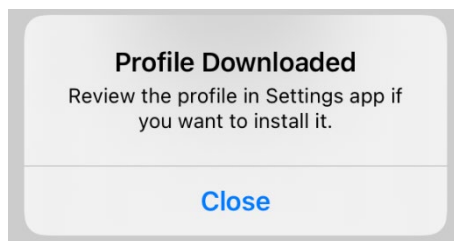
## 11. Tap 'Continue' again



## 12. Tap 'Allow'



## 13. Tap 'Close'



## 14. Tap 'Continue'

Taylors Lakes Secondary College

## Continue to Company Portal

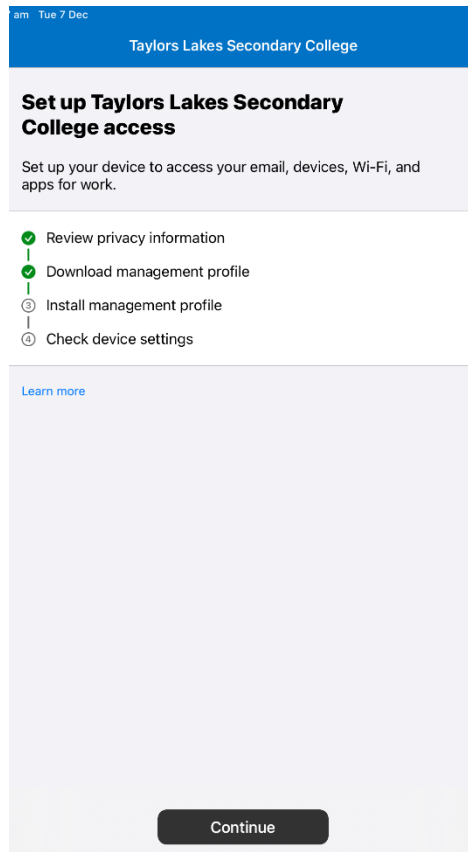


After the download is complete, continue to the Company Portal app.

Continue


[Download again](#)

## 15. Tap 'Continue' again



## 16. Tap the home button to return to the main screen

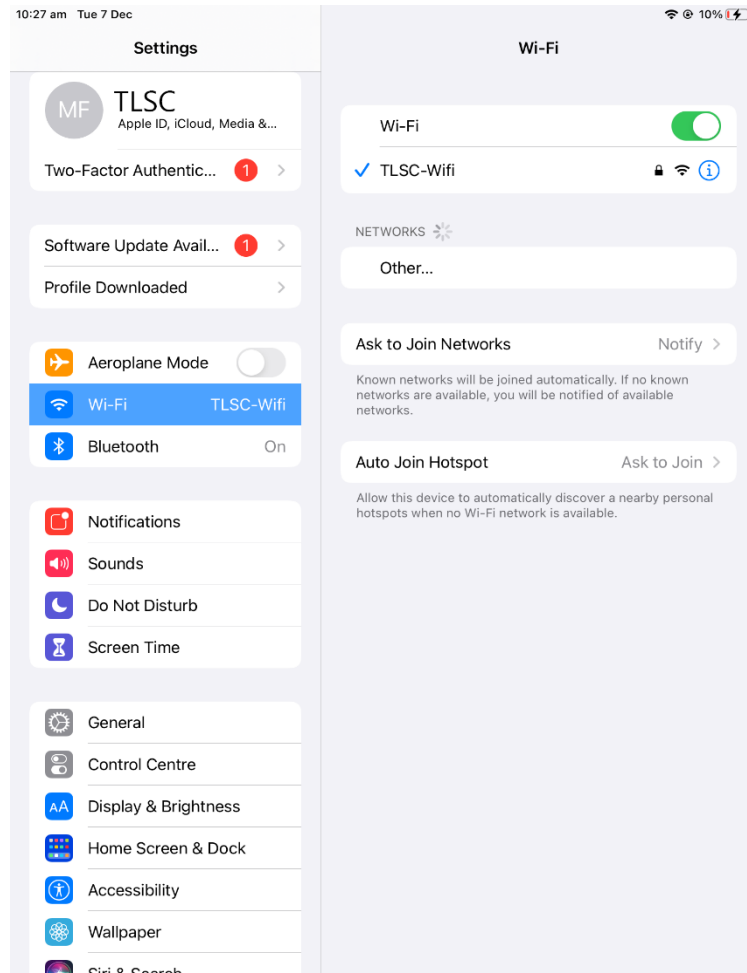
### How to install management profile

1. Go to the Settings app
  - Select **Profile Downloaded**.
  - If you don't see that option:
    - a. Select  **General**.
    - b. Select **Profiles**.
2. Select **Install**
  - Follow the on-screen instructions to complete the installation.
3. Open the Company Portal app again

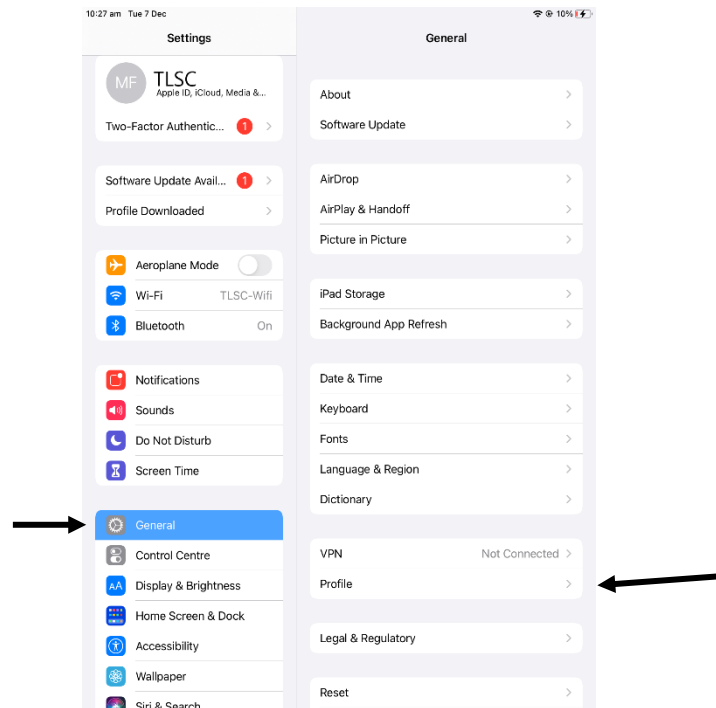
[Learn more](#)



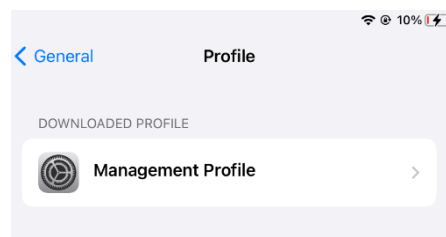
## 17. Open the settings app



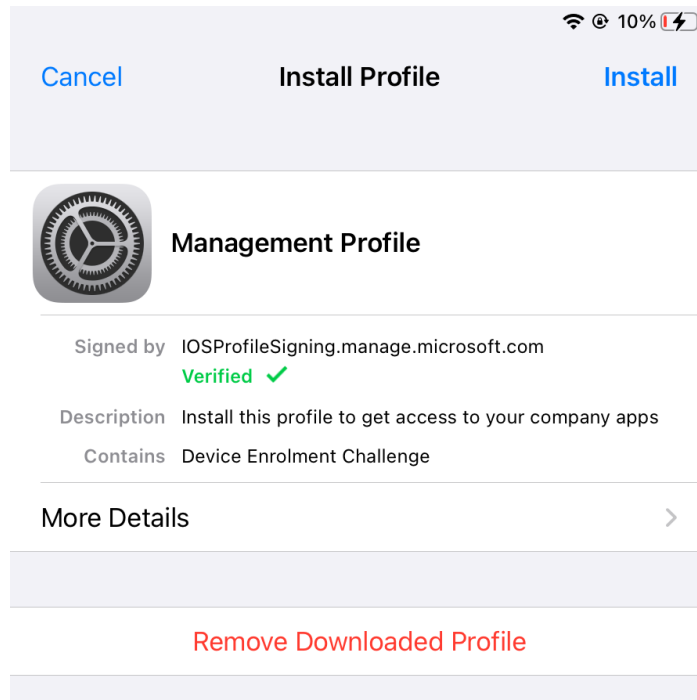
## 18. Tap 'General', then select 'Profile'



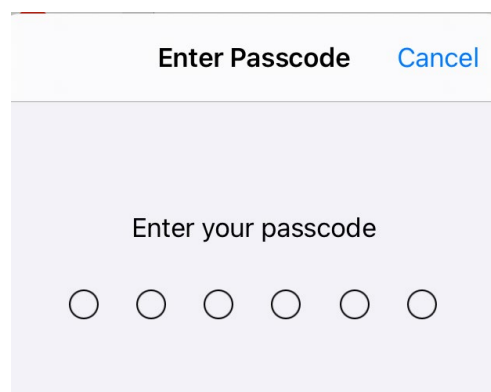
## 19. Tap 'Management Profile'



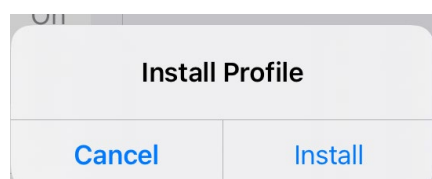
## 20. Tap 'Install'



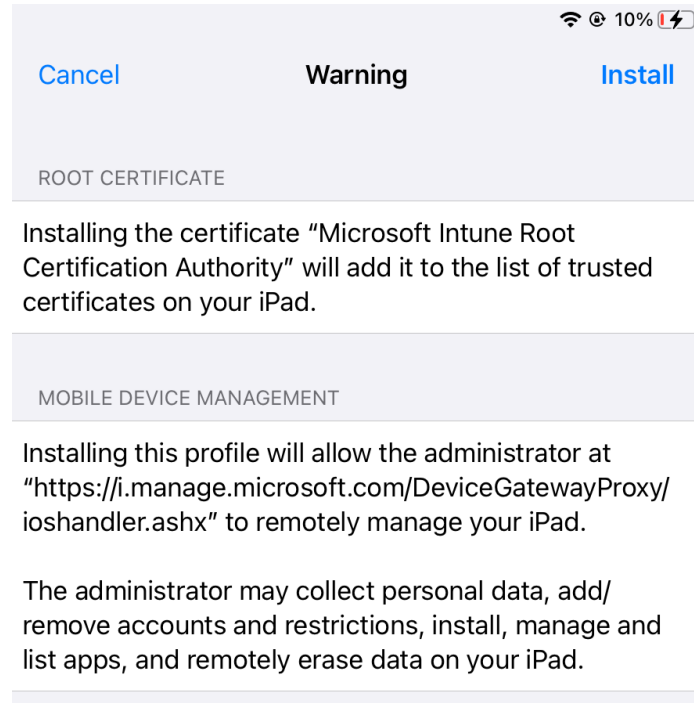
## 21. Enter your iPad passcode



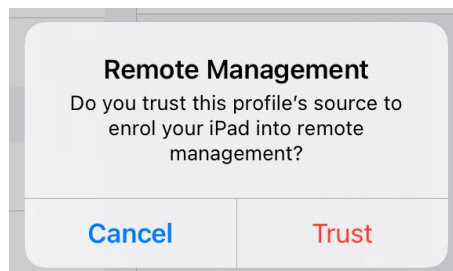
## 22. Tap 'Install'



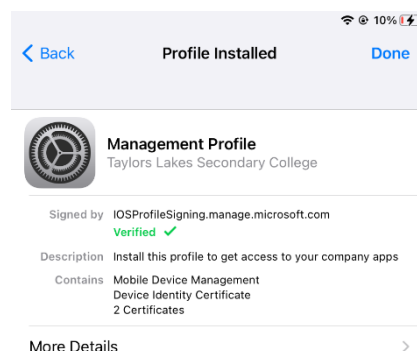
## 23. Tap 'Install' on the top-right



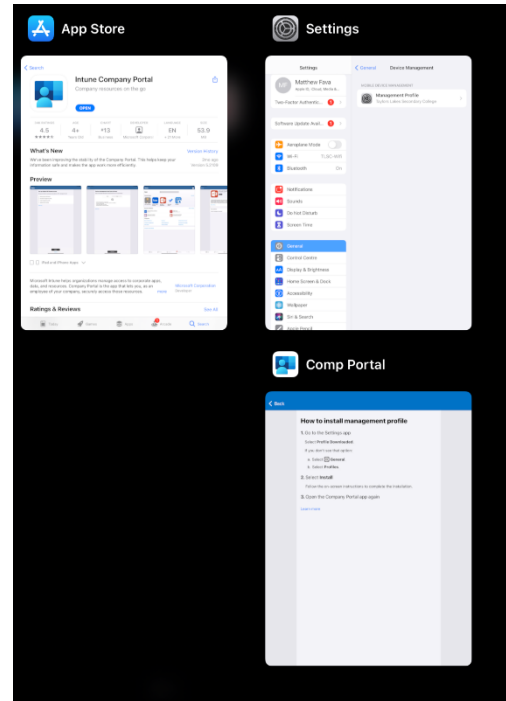
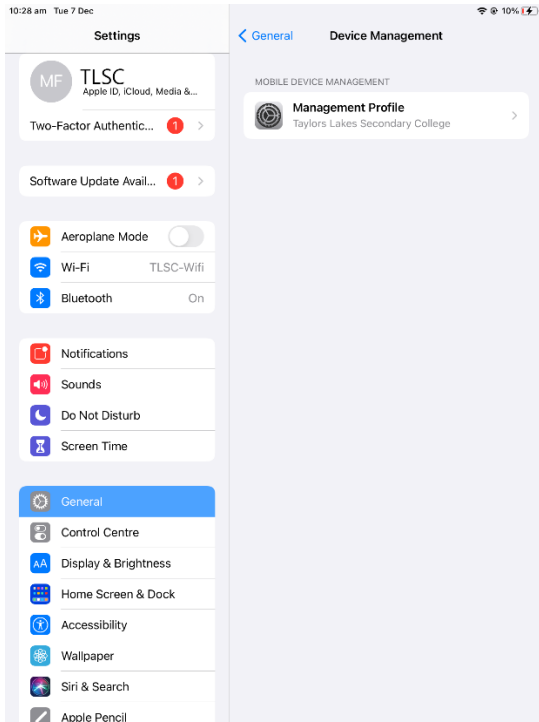
## 24. Tap 'Trust'



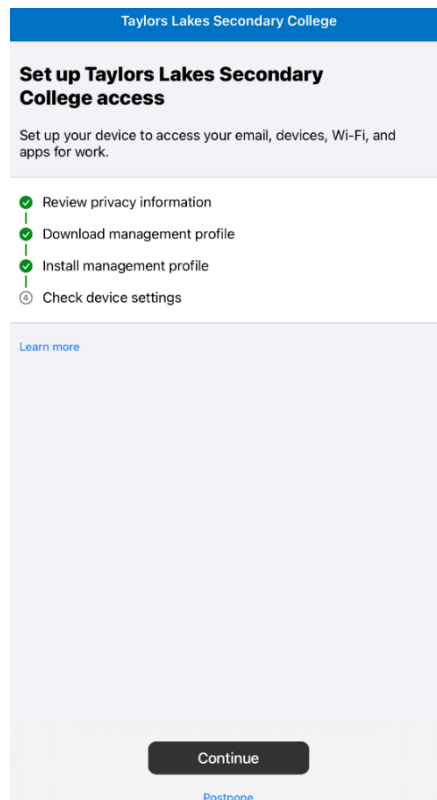
## 25. Tap 'Done'



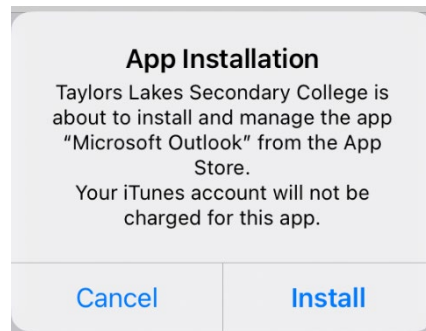
26. Double tap on the home button to bring up currently running apps, then select 'Comp Portal'



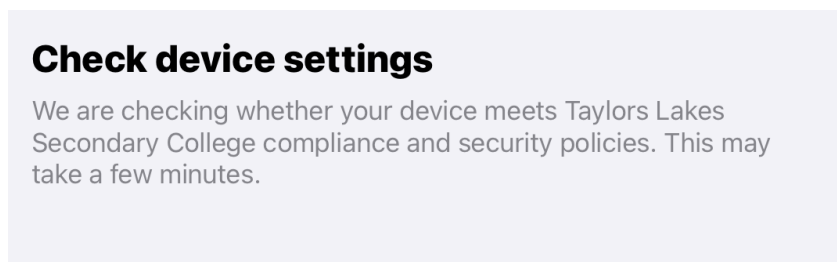
27. Tap 'Continue'



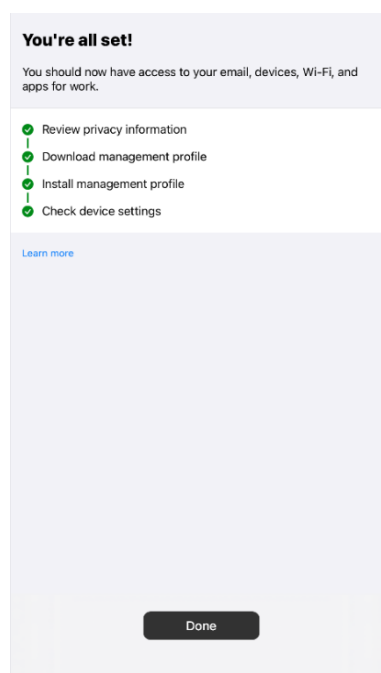
At this point, you may be prompted to allow the App installation, this box will appear several times as there are quite a few apps that need to be installed. Click 'Install'



28. Please wait for your iPad to sync.

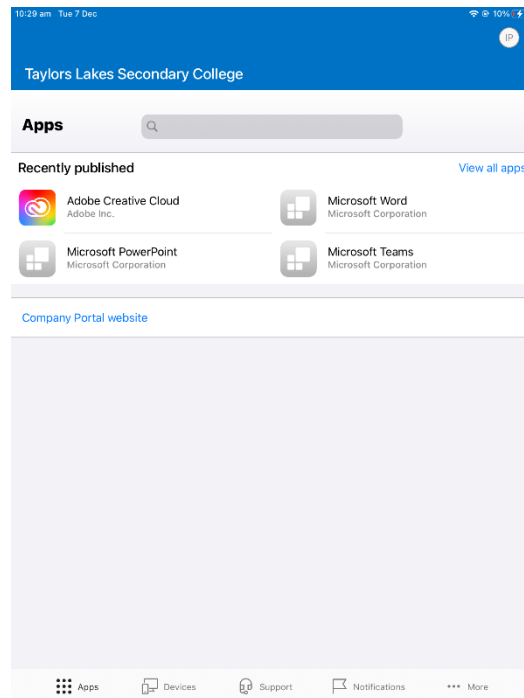


29. Tap 'Done'

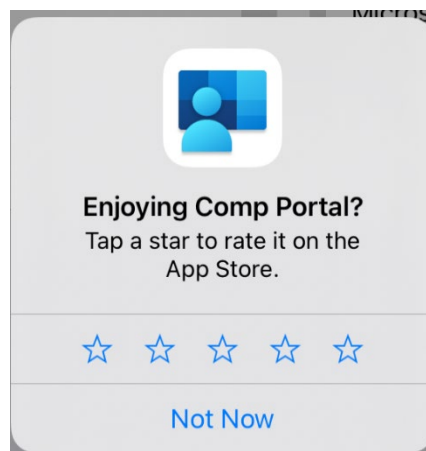


30. The company portal app will appear, press the home button to close this.

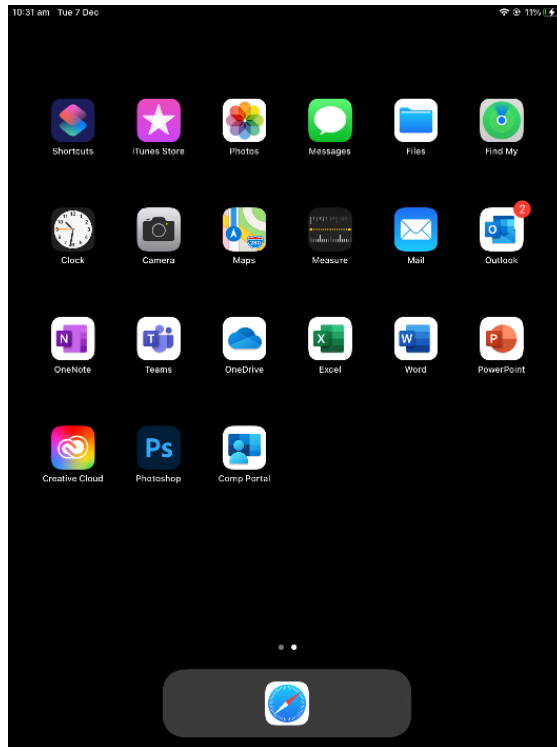
At this point, please allow 30 minutes for your iPad to sync with the server to download school software and profiles before proceeding with the guide.



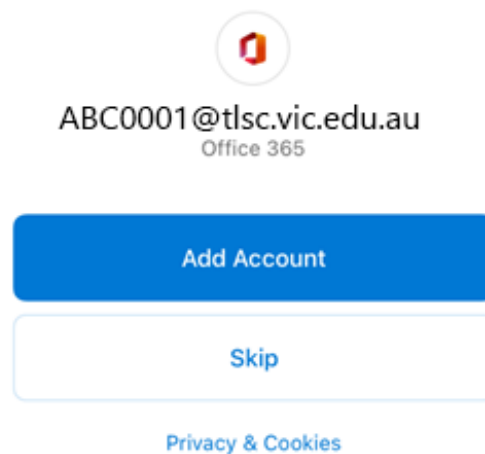
A box may appear asking for your rating the app, select 'Not now'



32. On your home screen, open the 'Outlook' app. You may need to slide across to see the newly installed apps.



33. Select 'Add account'





### 34. Select 'Maybe Later'

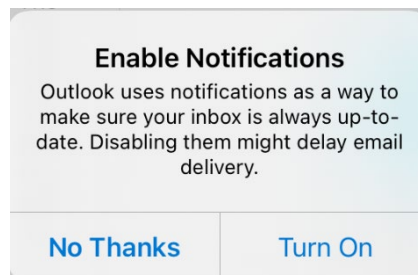


Would you like to add another account?

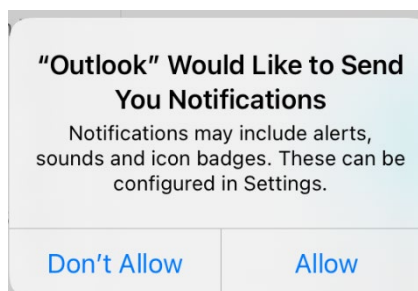
Maybe Later

Add

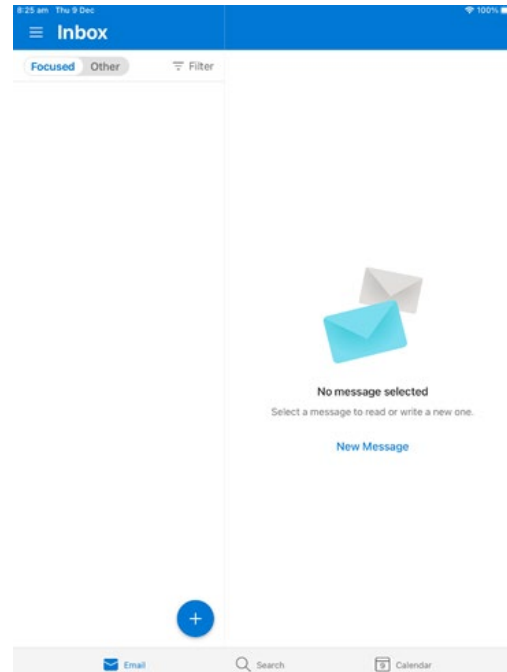
### 35. Select 'Turn On'



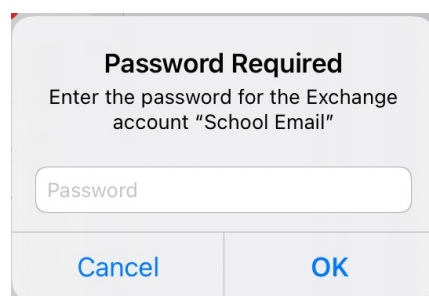
### 36. Select 'Allow'



37. Your school email has been setup, you may close Outlook.



38. Open the settings app, when prompted for a password, select 'Cancel'. Then close the settings app. If you do not see this box, please ignore this.



You have now completed the device setup guide from home.  
Please fill out this quick survey to let I.T. know you have completed the guide, and to report any issues you have experienced.

<https://forms.office.com/r/t8igKfYhFx>

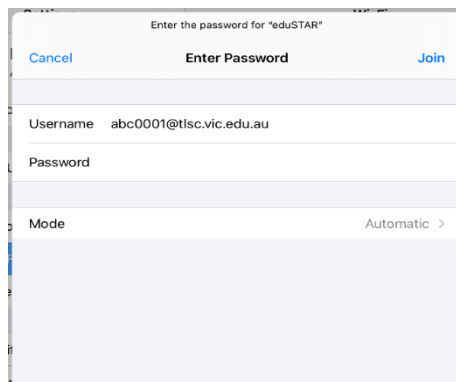
**The rest of the guide will require you to be onsite at the college**

- Please ensure you have your student email and password with you on the first day back to complete the below instructions. This is very important.
- You will receive assistance to complete the below instructions during orientation session.

**39. Open the Settings app, then select 'WiFi', then tap 'eduSTAR'**



**40. Enter your student email and password, then click 'Join'**



Your iPad has now been setup to the college network.